

Developing World Connections is a registered Canadian Charity and must comply with all guidelines and regulations of the Canada Revenue Agency. To comply with CRA regulations DWC has adopted the following policies.

### 1. Donating to a DWC volunteer's project

- a. Any donations in honour of a DWC volunteer's project are voluntary transfers of property, without consideration, to DWC.
- b. Any donation made to DWC cannot be directed by the donor to any one individual, family or non-qualified donee.

### 2. Donations in excess of the stated trip or project costs

- a. Any donations in excess of trip or project costs will be redirected to other charitable purposes by DWC.
- b. The donor does not have any claim to the redirection of their donation.
- c. For large donations, the donor may be consulted by DWC to find the most suitable project to which DWC may or may not redirect their donation.

### 3. Refunds

- a. Under no circumstances is any donation made to DWC eligible for a refund.

### 4. Donations under \$20

- a. DWC does not issue receipts for donations under \$20.

### 5. Information required

- a. DWC requires the donors first, last and middle initial, address including postal code, email address, amount donated and payment type.
- b. If a volunteer is collecting donations in person for their project they must provide the above information and submitting it to DWC.
- c. DWC will not issue a charitable receipt until the funds have been deposited in the DWC bank accounts.

### 6. Other important information

- a. A charitable receipt is issued to the acknowledged donor whose name is directly associated with the donation. DWC will issue a charitable tax receipt to one person. In instances when two names appear on a cheque, the receipt will be issued to the individual whose name first appears on the cheque notwithstanding explicit instructions otherwise from the donor.
- b. DWC will issue tax receipts via email unless otherwise specified.
- c. DWC issues receipts based on the date the donation is received by DWC. In the case of end of year gifts DWC uses the date postmarked on the envelope to determine the donation date.

**If you have any questions please contact DWC at 250-434-2524 or [info@developingworldconnections.org](mailto:info@developingworldconnections.org).**